

## **Position Description**

**Role Title:** Chief Financial Officer (CFO)

**Reports to:** Board of Directors

**Role Purpose:** As a senior executive within the Group, the CFO is charged with leading and implementing strategic and operational projects to increase and support the profitability, value and investor interest in the Group.

**Location:** The location of this role is preferably within the Canterbury region however the CFO will be required to travel as appropriate to undertake the role.

### **Key Relationships:**

- The CFO works closely with the executive Directors and all members of the Board.
- The CFO will be a key support and influencer to the Managers and Executives of each company within the Group.
- The CFO will develop strong working relationships with potential and actual investors and funders, professional consultants, key suppliers, stakeholders and clients.

### **Key Deliverables of the Chief Financial Officer for 2012/2013 Financial Year:**

The Chief Financial Officer is responsible for:

- Planning, leading and implementing structural changes to the Group and the Holdings Company to deliver on the strategic objectives of the Group.
- Reviewing the finance function of the key operating entity and implementing appropriate resourcing, system and procedural changes to ensure the function is performing optimally.
- Ensuring each company in the Group is operating optimally and if not, leading the definition and implementation of changes to enhance operational effectiveness.
- Once key strategic structural changes have been made, working with the Board to determine the business path forward including considerations of investment, funding, acquisition, strategic growth etc.

### **Expectations**

- It is expected that the CFO will work closely with the Executive Directors to achieve the above deliverables but that the CFO will take the lead on ensuring the work required is completed to a high standard and meets the expectations of the Board.
- The CFO can expect to receive all necessary support and resources from the Board as required and agreed to meet the expected deliverables.
- It is acknowledged that the deliverables of the CFO will evolve as the business changes and the role progresses. The above is not an exhaustive list of deliverables and it is expected that the CFO will perform tasks as reasonably required to deliver to expectations.